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INTERNATIONAL CENTER

F-1 STUDENT COMPLIANCE FORM

Your role and responsibilities for compliance with F1 Laws and Regulations

Below is a copy of the F-1 Student Compliance form. All new F-1 students are required to read and acknowledge understanding and compliance of the items in this form as part of International Student Check-in. After submitting the form to the International Center, you will be provided a copy for your records.

Please remember that maintaining F-1 status throughout your entire academic career in the United States is your responsibility. Failure to follow F-1 regulations could result in your F-1 status being terminated.

Immigration Documents	<ul style="list-style-type: none"> <li>x Keep a valid, unexpired passport and visa.</li> <li>x If you need more time for your studies than originally granted, submit a Renewal Form before your visa expires.</li> </ul>
Enrollment	<ul style="list-style-type: none"> <li>x Maintain full-time status during the fall and spring semesters, and summer (if it is your first semester at UNF). This means a minimum of 12 credit hours for undergraduate students, and 9 credit hours for graduate students.</li> <li>x Only one three credit hours class of the 12 or 9 credits required for full-time status can be taken as an online/distance learning course.</li> </ul>
Employment/ Training	<ul style="list-style-type: none"> <li>x Work no more than 20 hours/week on and off campus combined while classes are in session</li> <li>x Work off-Campus only with appropriate authorization. Off-campus work without authorization will result in termination of your F-1 status.</li> <li>x Internships/practicums/co-ops (paid or unpaid) have to be approved in advance by the International Center, and your I-20 needs to be updated with the CPT (Curricular Practical Training) information before you start.</li> <li>x Apply for postcompletion OPT before your completion of studies.</li> </ul>
Travel	<ul style="list-style-type: none"> <li>x Have a valid travel signature on your I-20 before leaving and re-entering the U.S.</li> </ul>
Grace period	<ul style="list-style-type: none"> <li>x After completion of your studies, you have a 60-day grace period to either leave the country, apply for post-completion OPT (although we recommend you to apply for OPT before your completion of studies), apply for a change of status, transfer to another institution, or be admitted to a new program at UNF.</li> </ul>
Other Requirements	<ul style="list-style-type: none"> <li>x Complete an Income Tax Return per IRS Regulations by April 15th of each year</li> <li>x Report any changes in your name, physical address, phone number, and change of immigration status within 10 days of the change to the International Center</li> <li>x Check in at the International Center at the beginning of every semester. It is your responsibility to make sure you come to the International Center within 30 days of the start of each semester.</li> <li>x Maintain health insurance at all times while in the United States. UNF health insurance coverage will be automatically billed to your student account when you register for classes. If you already have alternative coverage, you must clear existing health insurance policy with the Office of Medical Compliance every semester to avoid being charged with UNF health insurance.</li> </ul>

As this is only a brief snapshot of the regulations concerning international students, we strongly encourage you to read about your responsibilities in your status in the Code of Federal Regulations, 8 C.F.R. §214.2(f). If you have any questions about a situation, please come to the office and talk to your international student advisor.

I have read and clearly understand the requirements for students in F-1 status as stated above. I agree to comply with them at all times.

\_\_\_\_\_  
 Student Name

\_\_\_\_\_  
 N-Number

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date