Per NFPA 1126 and University policy, a Pyrotechnics Plan shall be developed prior to your performance and, at a minimum, include the following:

- 1. The name of the person, group, or organization sponsoring the production.
- 2. The date and time of day of the production.
- 3. The exact location of the production.
- 4. The name of the person actually in charge of firing the pyrotechnics (i.e., the pyrotechnic operator).
- 5. The number, names and ages of all assistants who are to be present.
- 6. The qualifications of the pyrotechnic operator.
- 7. The pyrotechnic experience of the operator.
- 8. Evidence of applicable state and federal licenses held by the operator and assistant(s).
- 9. Evidence of the permittee's insurance carrier or financial responsibility.
- 10. The number and types of pyrotechnic devices and materials to be used, the operator's experience with those devices and effects, and a definition of the general responsibilities of assistants.
- 11. A diagram of the production indicating the point at which the pyro devices are to be fired, the fallout radius for each device and the distance the audience shall be from the devices.
- 12. The point of on-site assembly and storage of pyrotechnic devices used in the production.
- 13. A material safety data sheet (MSDS) for the pyrotechnic materials(s) to be used.
- 1 . Certifications that the set, scenery, and rigging materials are inherently flame-retardant or have been treated to achieve flame retardancy.