

**Coggin College of Business
Executive Committee Meeting
May 7, 2020 (9:00-11:00 am)
Minutes**

- The CMC is looking at graduate first destination data for the first time. With Lakshmi's help, a survey was distributed to 263 students in the Policy class – required class in students' last semester. 38 students responded, 19 have full-time jobs, 9 are continuing their education, and only 5 are still looking for employment. Lakshmi noted this was not the best semester for a new survey. The CMC, Lakshmi, Chris and the policy instructors will work to improve the response rate and CMC will still own the survey. The CMC is also working with Dawn, Amy and Dave to collect graduate first destination data. Albert is working on a similar initiative with the Economics majors.
- Students are taking advantage of CMC drop in hours on the website - 1 to 4 pm on Tuesday, Wednesday & Thursday.
- Derek said Lucy did a great job of remotely completing the graduation video.
- The CMC has been working on ADA compliance for CCB's website, and Derek thanked Andres, Mark and Tina for their help with this initiative. Documents that were not ADA compliant were removed from CCB's webpages, and some have been revised and re-uploaded since they are now ADA compliant. Derek mentioned that EC members should review their webpages to ensure their webpages are accurate in light of the ADA compliance changes, and if they are not accurate

u6loa6A

- Small Business Week originally scheduled for next week has been rescheduled to 8/21 and will probably be online through a small party vendor via Zoom. There will be a guest speaker and SBA Awards.
- Janice thanked Caleb for his help with grant applications to Wells Fargo and BBVA to fund COVID-19 related grants (\$10,000) to assist small business.
- The SBDC Advisory Council meeting will be via Zoom tomorrow (5/8) with 21 RSVP's compared to 12 RSVP's at most live meetings with lunch.
- Mark thanked Janice and the SBDC staff for their substantial help supporting small businesses in North Florida.

6.

