

**Coggin College of Business
Executive Committee Meeting
November 8, 2018 (9:30-11:10 am)**

Members Present: Dawkins, Russell, Donaldson, Jackson, Jaeger, Johnson, Weiler, Goel, Eltantawy

Members Absent: Guffin (attending conference), Frankel (out of the country)

- 1. Approval of 10/11/2018 minutes-** The minutes were approved with Reham's edit.

Recurring Business

- 2. CMC/CCB Marketing Update (Derek Guffin)**

Mark will forward Derek's update after the meeting.

- 3. Advising Services Update (Jennifer Jackson)**

Registration starts on Tuesday, 11/13, and Jennifer asks that the chairs and programs manager be available if needed for any last-minute waivers. She also asked them to remind their faculty to let students know to add themselves to the waitlist or come to Academic Advising if they need to add ~~chairs~~ **reclassifying tool**.

- 4. SBDC Update (Janice Donaldson)**

The statewide Florida Venture Forum is in May, and Janice said 7 students have expressed interest so UNF may enter two teams in the competition. She is looking to have another orientation session in the upcoming weeks to bring the students together.

Janice also was contacted by the head of the Office of Entrepreneurship from

9. Outside Activity Reporting Requirement Reminder

10. Research Support in Coggin

The Cupcakes, Coffee and Conversation series will start at the end of the month on 11/30. Reham suggest having continuous research conversations in the EC meeting.

11. Hospitality & Tourism Degree Program (FSU)

No update

Deferred Items

- 1. Cheating Ad Hoc Committee & DRC exam security meeting**
- 2. Adding Major Videos to CCB Website**

Announcement

Kirk Williams, the chair of the BAC, will give the inaugural Keynote speech at the Graduate Hooding Ceremony at 11:30 am on 12/7.

The Provost position description and announcement