

Clery Act Committee Meeting  
Thursday, May 26, 2022, 9:00 AM  
Via Zoom  
MINUTES

Committee Members Present:

Frank Mackesy, UPD, Chair  
Tim Barnes, Student Government  
Bob Boyle, Housing and Residence Life  
Adam Brown, UPD  
Samantha Brown, Faculty Representative  
Joann Campbell, Compliance  
Rosalind Dexter-Harris, Enrollment Services

From the UPD perspective, they will be doing things differently this year. Last year all documentation was sent to Chief Mackesy and then he sent it to Adam Brown. This year, Adam is going to be preparing the 2021 ASR. Chief Mackesy advised the committee that they will be getting the 2020 control document from Adam. Each department then makes any necessary changes using track changes and to send back to Adam. The email will include what font size and what specific font to use. Please don't change them. Keep it in what it is as it looks unprofessional when the report contains different font sizes and it is time consuming to correct it. You don't need to worry about formatting as UPD will format the document at the very end to make sure it looks okay. Final due date to have all your final changes in will be August 11. The reason it's August 11 is because that is the next Clery Committee meeting. Adam will send the email and attach the 2020 final ASR, the 2021 control document and the 2021 check list. Chief Mackesy asked if Joann Campbell would still help with the final review since she is moving from Compliance Officer to another position. She agreed to do so. Chief Mackesy, Dr. Campbell and

Chief Mackesy then opened the discussion for committee members if any had other business. Louisa Martinez Joyce reported that the University has eleven faculty led study abroad trips out this summer. There have not been any such trips since 2019. For security purposes, she will have all addresses for all faculty put into Concur. The addresses will be put in at the expense side of the travel request, not at the beginning. So far, travel has been going well with the only issues happening with COVID protocols for entry and exit.

Mr. Reis advised the committee that the fines for Clery violations went from \$59,017 to \$62,689 per violation. Chief Mackesy said that the fine was adjusted for inflation, and he has never seen a fine adjusted for inflation except this one. Mr. Reis said that when we started this Clery journey almost ten years ago, fines were around \$35,000 per incident.

Chief Mackesy next reviewed the takeaways from this meeting are that the information for the 2021 ASR will be due to Adam Brown by August 11. Please remember font size and font style, and please don't change it. Dr. Campbell will make the changes in the policy and route to CEROC. Ms. Smith will take the lead on the PE as it relates to CSAs. Ms. Winter still has the lead with M.28 Tmte.6 (he )0l-6.6 6.6 (i)10.5 ( by)-459 0 Td n52 TD [(2.6 0.005 Tc 0.01 Tw [(M.28hn0.01p07 Tw