

Absent:

Dan Endicott, Environmental Health and Safety  
Kelly Harrison, CPDT  
Anne Hoover, Academic Affairs  
Marlynn Jones, Office of Equal Opportunity & Inclusion  
Dawn Knipe, Student Government  
Luisa Martinez, International Center  
Holly Miller, Faculty Representative

The meeting was called to order at 9:00 a.m. by Committee Chair, Frank Mackesy. Chief Mackesy asked each person present to introduce themselves and state what department they are representing.

Minutes: Chief Mackesy presented the draft minutes of the August 8, 2019 meeting to the committee and then offered the opportunity for comments/questions from the members. Upon receiving none, Chief Mackesy asked for a motion for approval. A motion was offered by Shawn Faulkner and seconded by Tim Barnes. The motion was unanimously carried to accept the minutes as written.

ASR Checklist:

in March and complete the checklist before distribution to the DOE. As for the ASR itself, please use the same font and size!

Status of CSA Online Intake Form: Sgt. Faulkner distributed the latest draft of the CSA Crime and Incident Report. Chief Mackesy said the form is long but necessary. On the current form,

